



**FEDERAL PUBLIC SERVICE COMMISSION**  
**SERVICE CERTIFICATE**  
**ROR APPOINTMENT BY TRANSFER IN OFFICE MANAGEMENT GROUP**

Under Rule 3 (vi) of Appointment by Transfer in Office Management Group (OMG.)  
 (Conduct of Examination) Rules, 2020

This Form can be downloaded from FPSC website: <http://www.fpsc.gov.pk>

1. I am desirous of applying for this Examination to be held for Appointment by Transfer in OMG. A Service Certificate (as required under Rules 3 (vi) of Appointment by Transfer in Office Management Group (OMG), (Conduct of Examination) Rules, 2020 may kindly be forwarded to the Secretary, FPSC, Islamabad within one month of **Closing date i.e.** \_\_\_\_\_.
2. My particular are as under:-

a	Name of candidate:	
b	CNIC No:	Contact #
c	Father's Name:	
d	Designation & BS:	Office Ph.#
e	Present Posting with Appointment Held:	
f	Parent Ministry/Division/Department/Body/Organization	
g	Period served on Deputation OMG as Section Officer (Bs-17) from _____ to _____ ( Y M D)	
h	Period served on Deputation OMG as Section Officer (Bs-18) from _____ to _____ ( Y M D)	
i	Place of Domicile: ( District)	
j	Office Address:	
k	Correspondence Address (if other than office address):	

Signature of the Candidate \_\_\_\_\_

**TO BE FILLED/VEROFOED BY ESTABLISHMENT DIVISION**

- This certificate may be issued under the signature of Joint Secretary, Establishment Division and communicated to FPSC within 30 days from the closing date. On selection, the nominee would join OMG as Section Officer.
- This certificate must be processed on Personal File of the applicant/employee.
- The employment record must be checked and verified/confirmed to fall in line with the Eligibility Criteria.

File No. \_\_\_\_\_

Dated: \_\_\_\_\_

3. It is certified that, Mr. \_\_\_\_\_ is an officer of Federal/Provincial/Regional Govt./Autonomous Body/Corporation \_\_\_\_\_ and has served on deputation in OMG as \_\_\_\_\_ in BS-17 From \_\_\_\_\_ to \_\_\_\_\_ ( \_\_\_\_\_ Years \_\_\_\_\_ Month(s) \_\_\_\_\_ Days) and in BS-18 as \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ ( \_\_\_\_\_ Years \_\_\_\_\_ Month(s) \_\_\_\_\_ Days)

4. There is nothing adverse in his/her last three (03) years Performance Evaluation Reports (PERs).

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designating: Joint Secretary,  
 Establishment Division, Islamabad

(Official Seal)

Note: Incomplete, unsigned or unstamped NOC will not be accepted.

To be sent immediately to:

The Secretary  
 Federal Public Service Commission  
 Aga Khan Road, Sector F-5/1  
 Islamabad