

**EXAMINATION-2025 FOR APPOINTMENT OF SECTION OFFICERS (BS-17&18) IN OFFICE MANAGEMENT GROUP (OMG) BY TRANSFER**

Federal Public Service Commission will tentatively hold Examination-2025 for Appointment by Transfer in Office Management Group (OMG) for selection of Section Officers against 42 vacancies (22 in BS-17 and 20 in BS-18) with effect from 17-02-2025 to 22.02.2025 as per Rules and syllabi for Appointment by Transfer in Office Management Group (OMG). (Conduct of Examination) Rules, 2020 notified vide SRO 1182(1)/2020 dated November 3<sup>rd</sup> 2020, available on FPSC's website, [www.fpsc.gov.pk](http://www.fpsc.gov.pk). The Examination will comprise of:-

- a- Written Examination 550 Marks (Medium of Examination shall be English)
- b. Viva Voce 200 Marks (Only the eligible and successful candidates of written Examination will be called for Viva Voce)

**2. ELIGIBILITY CRITERIA:**

**a. EDUCATIONAL QUALIFICATION:**

- i. A candidate must hold at least a Second Class or Grade "C" Bachelor's degree in any faculty from one of the HEC/PHEC recognized Pakistani Universities or an equivalent degree or comparable educational qualifications of a foreign University recognized by Higher Education Commission, Islamabad.
- ii. A candidate who has obtained a Third Division (or 'D' grade) in his/her Bachelor's degree will be eligible for the Examination in cases where he/she has obtained a higher Division in Master's Degree.

**b. AGE —LIMITS:**

A candidate for admission to the examination must have attained the minimum age of 30 years on the closing date for receipt of application i.e. 2<sup>nd</sup> December, 2024 (No age relaxation shall be allowed in any case).

**c. SERVICE REQUIREMENT:**

- i. Regular BS-17 or BS-18 Civil Servant, Provincial Civil Servant, Government Servant, Public Servant, or officer of Autonomous body/Corporation having served on deputation in Federal Secretariat on Section Officers post for a period of three (03) years is eligible to appear in the said Examination.
- ii. For appointment by transfer as Section Officer in OMG, a holder of BS-17 post can only apply for BS-17 and a holder of BS- 18 can only apply for BS- 18 post.

**3. EXAMINATION FEE:**

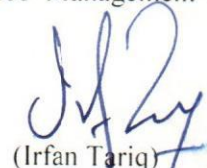
Examination Fee Rs.2200/- (non-refundable) is to be deposited in the National Bank of Pakistan under the Head of Account "C-02101-Organs of State, FPSC Exam Fee". Blank Treasury Challan (T.R.6) is available at FPSC website, which can be downloaded.

**4. PROCEDURE FOR SUBMISSION OF APPLICATION:** All aspirants may apply online for Examination-2025 for Appointment by Transfer in Office Management Group (OMG) during the period from 17.11.2024 to 02.12.2024 followed by submission of hard copy of online form duly signed alongwith all documents, so as to reach the FPSC Headquarters, Islamabad within 10 days of the closing date as per procedure stipulated in Rule-4 for ibid rules.

**5. CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS IS 2<sup>ND</sup> DECEMBER, 2024.**

**6. CANDIDATES ARE ADVISED TO:**

- i. Fill the online form carefully. Hard copy of online application form must have the same entries as in online form. No subsequent alteration in the entries of online form shall be accepted. Correctly enter CNIC No. & date of birth. Wrong entry shall lead to rejection of candidature.
- ii. Attach all attested copies of required documents, photographs with the hard copy of online application form and must be dispatched to Secretary, FPSC, F.5/1, Aga Khan Road, Islamabad within 10 days of closing date.
- iii. Strictly comply with the Rules for Appointment by Transfer in Office Management Group (OMG). (Conduct of Examination) Rules, 2020.



(Irfan Tariq)

Assistant Director (P&PE)