FEDERAL PUBLIC SERVICE COMMISSION

Aga Khan Road, F5-1, Islamabad
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By UMS/ Registered Post
No.F.4- 38 /2022-R

13th March, 2023

(For Further Correspondence, quote the above letter number and address to the Secretary, FPSC)

Subject: **RECRUITMENT TO THE POST OF WEBSITE MANAGER (BS-17), FEDERAL PUBLIC SERVICE COMMISSION.**

Dear Candidate,

Referring online application and subsequent appearance in Screening (MCQ) Examination for the subject post, under mentioned candidates are advised to furnish **BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days of placement of this Notice on FPSC website, through Registered Post/Courier to determine their eligibility**. It may however, be understood that asking of requisite documents should not be inferred that they have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

a. **Bio-data** form duly signed and filled-in completely (**CANDIDATES ARE ADVISED TO DOWNLOAD THE GENERAL RECRUITMENT BIO-DATA-FORM FROM THE OFFICIAL WEBSITE OF FPSC i.e https://fpsc.gov.pk/downs/forms)**

b. Two latest **Photographs** (Passport size).

c. Valid Computerized National Identity Card (**CNIC**).

d. Self **Domicile** Certificate (SDC).

e. Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' level and 'A' level or other then Board of Intermediate and Secondary Education an equivalence certificate from Inter Board Committee of Chairmen (IBCC).

f. **Second Class or Grade 'C' Master's Degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC. OR Second Class or Grade 'C' Bachelor's (4 years duration) degree of BCS or BS (IT) or BS (CS) or equivalent qualification from a University recognized by the HEC. OR Second Class or Grade 'C' Bachelor's degree in Software Engineering or Computer Engineering or Computer System Engineering or equivalent qualification from a University recognized by the HEC with registration from Pakistan Engineering Council.**

g. Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, **proof** of CGPA/ Grade/ Class with credit hours and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission (**HEC**) to determine eligibility.

h. **Experience** Certificate (Post Qualification) with Job description and exact dates as per detailed Experience Format (Annex-A available on FPSC's website), **where applicable.**

i. Wherever an **equivalence of the required degree** is to be claimed by a candidate, an equivalence certificate issued by HEC/PEC/PMC/PMC/PNC as the case may be, furnished to FPSC to authenticate the claim.

j. Valid **Registration** with PMC/PEC/PVMC/PNC/PCATP/Bar Council and such other institutions where applicable (if any).

k. In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).

l. In case of **Non-Test** Case or **UNDERTAKING** provided by the candidate at the time of examination, **Original Treasure Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government.

m. Medical Certificate (if required/advertised) and Proof of Age Relaxation (if claimed).

n. Scanned/ Photo copies of any educational credential/ above mentioned documents will not be added to application folders of candidates unless attested in original by the attesting authority.

o. In case candidates belonging to **Ex-FATA/Gilgit Baltistan and AJK** regions, Annex-B and Annex-C certificates respectively (format available on FPSC's website), **where applicable.**

LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

S#	Roll No.	Name of Candidate(s)	Domicile
1.	000004	ABDUL BASIT	PUNJAB
2.	000022	FAHAD SULTAN ABBAS	PUNJAB
3.	000023	FAISAL JILLANI SATTI	PUNJAB
4.	000091	RABIA PERVEZ	PUNJAB

5.	000115	TAYYAB ARIFEEN	PUNJAB
6.	000128	ZAIN UL ABIDEEN	PUNJAB
7.	000146	DANISH AHMAD	PUNJAB
8.	000167	MUHAMMAD ASIF RAZA	PUNJAB
9.	000168	MUHAMMAD ASIM ALI RAZA	PUNJAB
10.	000197	SULAMAN ANWAR	PUNJAB

2.　　　　Your eligibility shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. You are advised to go through the said General Instructions to update themselves. You will be shortlisted for interview as per **applicable policy of the Commission**. Your eligibility in all respects shall be **reckoned up to the closing date**.

3.　　　　You are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in you for the post until you are shortlisted on the basis of advertised merit and relevant Provincial / Regional quota as per policy of the Commission. In case you **failed to submit** these documents within stipulated period, your candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently.

(ADNAN ABBASI)
Assistant Director (T&S-A)

Copy to: Website Manager (IT), FPSC HQs, Islamabad (for uploading on FPSC website www.fpsc.gov.pk).