



FEDERAL PUBLIC SERVICE COMMISSION

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No.F.4-15/ 2023-R (T&S-G)

13th December, 2023

(For Further Correspondence, quote the above letter number and address to the Secretary, FPSC)

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: - **RECRUITMENT TO THE POST OF ASSOCIATE PROFESSOR/ VICE PRINCIPAL (FEMALE) (BS-19), ISLAMABAD MODEL COLLEGES, FEDERAL DIRECTORATE OF EDUCATION, MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING.**

Referring your online applications and subsequent appearance in Descriptive Test for the subject post, you are advised to furnish **BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days of placement of this Notice on FPSC website, through Registered Post/ Courier to determine their eligibility.** It may however, be understood that asking of requisite documents should not be inferred that you have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

Note: Candidates are directed to regularly/ frequently visit FPSC's website (<https://fpssc.gov.pk/exams/gr/interview-program-candidates-list>) to get their Test/Examination Interviews/Personal Hearings schedules.

- a) **Bio-data** form duly signed and filled-in completely (Bio-data download from FPSC's website).
- b) Two latest **Photographs** (Passport size).
- c) Valid Computerized National Identity Card (**CNIC**).
- d) **Self-Domicile** Certificate (SDC).
- e) Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' Level and 'A' Level an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- f) Ph.D degree in the relevant subject with eight (8) years post qualification teaching and administrative experience at College/ University level. OR M.Phil degree in the relevant subject with ten (10) years post qualification teaching and administrative experience at College/ University level. OR Second class or Grade 'C' Master's degree in the relevant subject with twelve (12) years post qualification teaching and administrative experience at College/ University level.
Categories:- (A) Biology = One, (B) Chemistry = One and (C) Physics = One.
- g) Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, credit hours with **proof** of CGPA/ Grade Class with credit hours and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission (**HEC**) to determine eligibility.
- h) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to FPSC to authenticate the claim.
- i) Valid Registration with HEC/PEC/PMC/PNC and such other institutions where applicable (if any).
- j) Experience Certificate (Post Qualification) with Job description and exact dates as per detailed Experience format (Annex-A available on FPSC's website), **where applicable**.
- k) In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).
- l) In case of **Non-Test** case or **UNDERTAKING** provided by the candidate at the time of examination, Original **Treasure Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government.
- m) Medical Certificate (if required/advertised) and Proof of Age Relaxation (if claimed).

LIST OF CANDIDATES FOR BIO DATA AND DOCUMENTS SUBMISSION

S. No.	Roll No.	Name of Candidates	Domicile
Category –A (Biology)			
1.	000002	Anum Kaleem	Punjab
2.	000005	Ayesha Aqeel Rana	Punjab
3.	000006	Bushra Ahmad	Punjab
4.	000010	Hina Akhter	Punjab
5.	000011	Hina Waheed	Punjab
6.	000012	Madiha Sadiq	Punjab
7.	000013	Maria Khushbakht	Sindh (R)
8.	000014	Miss Samra	Sindh (R)
9.	000016	Munazza Makhdoom	Sindh (R)
10.	000017	Naila Umbreen	KPK
11.	000018	Najma Samad	Punjab
12.	000023	Saima Bibi	Punjab
13.	000024	Saima Tazeen	Punjab
14.	000029	Sheeba Makhdoom	Sindh (R)
15.	000030	Sidrah Abbas	Sindh (R)
16.	000038	Zakia Bano	Punjab
Category –B (Chemistry)			
1.	000041	Aneela Nisar	Sindh (R)
2.	000043	Afifa Naeem	AJK
3.	000044	AfraH Hareem Maraj	Punjab
4.	000050	Dr. Rahima Rahman	Punjab
5.	000051	Dr Sadaf Jamil	Punjab
6.	000056	Farah Nishat	Punjab
7.	000059	Farzana Shujaat	Sindh (R)
8.	000061	Koukab	Sindh (U)
9.	000062	Lubna Shakir	Sindh (U)
10.	000063	Maria Noureen	Punjab
11.	000067	Saadia Waheed	Punjab
12.	000068	Sabahat Latif	Punjab
13.	000071	Shaista Musarrat	Punjab
14.	000072	Shazia Asghar	Punjab
15.	000073	Shehla Naz	Punjab
16.	000074	Sumera Aziz	Punjab
17.	000075	Tahira Ismail	Sindh (R)
18.	000077	Zikra Akram	Punjab
19.	000079	Bakht Bano	Sindh (U)

Category –C (Physics)			
1.	000087	Aneela Anwar	Punjab
2.	000089	Ayesha Khalid	Punjab
3.	000090	Balqees Fatima	Punjab
4.	000093	Irum Akhtar	Punjab
5.	000097	Nadia Ismail	Punjab
6.	000098	Nosheen Mehboob	Punjab
7.	000099	Sadia Younas	Punjab
8.	000100	Shabnum Jabeen	Balochistan
9.	000103	Tehmeena Kausar	Punjab
10.	000105	Zakia Anjum	Punjab

2. Your eligibility shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves. You will be shortlisted for interview as per **applicable policy of the Commission**. Your eligibility in all respects shall be **reckoned up to closing date**.

3. You are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in you for the post until they are shortlisted on the basis of advertised merit and relevant Provincial/ Regional quota as per policy of the Commission. In case you **failed to submit** the documents along-with Bio-data within stipulated period, your candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently.

Sd/-

(Altaf Ahmad Khan)
Assistant Director (T&S-G)