

FEDERAL PUBLIC SERVICE COMMISSION

TIME TABLE FOR GR TEST PHASE-II/2019 FOR THE POSTS OF ASSISTANT PRIVATE SECRETARIES (BS-16)

Date/Time	Case Number	Post Name	Test Specification	BPS
Batch - 1 Sunday, 21-04-2019 9:00 AM	F4-10/2019-R F4-22/2019-R F4-24/2019-R F4-250/2018-R F4-276/2018-R	ASSISTANT PRIVATE SECRETARY	<ul style="list-style-type: none"> • English typing test with minimum speed of 50 w.p.m. and accuracy minimum 90%=35 marks • English shorthand test with minimum speed of 100 w.p.m. =35 marks • Computer literacy test=30 marks. i. Microsoft word (typing, formatting) ii. Microsoft excel (typing, graph, calculations) iii. Microsoft power point (typing, formatting and inserting objects) 	16
Batch - 2 Sunday, 21-04-2019 2:00 PM	-DO-	-DO-	-DO-	16
Batch - 3 Monday, 22-04-2019 9:00 AM	-DO-	-DO-	-DO-	16
Batch - 4 Monday, 22-04-2019 11.:00:00 AM	-DO-	-DO-	-DO-	16
Batch - 5 Monday, 22-04-2019 2:00 PM	-DO-	-DO-	-DO-	16