



No. F.4-234/ 2018-R

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Islamabad, the 15<sup>th</sup> May, 2019

For further correspondence please quote the Letter Number and indicate post applied for and address it to Secretary, FPSC, Islamabad, by designation and not by Name.	UAN: 051-111-000-248 Tel: 051-920 8862 Fax: 051-920 3410
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### NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: - RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER (BS-17) PAKISTAN METEOROLOGICAL DEPARTMENT, CABINET SECRETARIAT, (AVIATION DIVISION)

With reference to their online applications and subsequent appearance in Written MCOs Test, for the subject post, the following passed candidates whose Names & Roll Numbers have been given below, are advised to furnish the attested copies (with signature and name stamp of attestation officer) of following requisite documents by registered post/ courier forthwith but not later than 15 days (**latest by 30.5.2019**) of placement of this Notice on FPSC website, to determine their eligibility.

S. No.	Roll No.	Name of the candidate	Documents required
1.	00057	Ghazala Akhtar	<ul style="list-style-type: none"> <li>Bio-data form duly signed and filled completely in all respects (copy enclosed)</li> <li>Two Photographs.</li> <li>Computerized National Identity Card (CNIC).</li> <li>Matric/ SSC (showing date of birth) &amp; HSSC/ Intermediate Certificates issued by Secretary, Board of Secondary &amp; Intermediate Education.</li> <li><u>MINIMUM QUALIFICATION:</u> Second Class or Grade 'C' Master's degree from a university recognized by the HEC.</li> <li><u>EXPERIENCE:</u> Two (2) years post qualification experience in Admin./ Establishment/ Recruitment of Personnel/ Budget &amp; Accounts.</li> <li>Transcripts/ DMCs etc. showing Class or Grade and date of declaration of result.</li> <li>In case of Government Servant, Original Departmental Permission Certificate (DPC) complete in all respects to be signed by Head of the Department/ Division/ Ministry (official stamp must be affixed).</li> <li>Self Domicile Certificate (SDC)</li> </ul>
2.	00123	Nazia Hayat	
3.	00134	Nuzhat Zahra	
4.	00144	Rishwana Shahbaz	
5.	00150	Saima Tanweer	
6.	00213	Meenal Rashid Bajwa	
7.	00214	Nabiha Zaidi	
8.	00227	Amna	
9.	00296	Kiran Hussain	
10.	00338	Rabia Ilyas	
11.	00390	Zahra Bakhtiar	
12.	00408	Farida Khanum	
13.	00430	Saba Faiz	
14.	00443	Summera Nawaz	
15.	00448	Nighat Naeem	

2. Eligibility of the candidate in all respects shall be reckoned upto the closing date.

3. Issuance of notice for submission of Bio-data form and allied documents does not confer any right upon the candidate to be short-listed for interview till detailed scrutiny of his/ her documents by the Commission. While filling Bio-data form, it may be ensured that it has the same entries as in Online Application Form. Any entry in variation of the Online Application Form shall not be accepted. The candidates who fail to furnish the requisite Bio-data form and documents within stipulated time or furnish incorrect/ incomplete information, their candidature shall be liable to rejection and no alibi or excuse shall be entertained subsequently.

(Israr Ahmed Khan)  
Assistant Director (T&S-F)

The Website Manager (IT), FPSC, Islamabad for uploading on FPSC website [www.fpsc.gov.pk](http://www.fpsc.gov.pk).