

FEDERAL PUBLIC SERVICE COMMISSION

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Islamabad, Thursday the 29th January, 2015

Consolidated Advertisement No. 2/2015 for the following posts has been displayed on FPSC's website. Intending candidates are advised to visit the website for details and apply online upto **16th February, 2015** for the post(s) they qualify.

12. Case No.F.4-14/2015-R. (2/2015). **FIVE ORIENTATION & BRIEFING OFFICERS (BS-16), TEMPORARY, LIKELY TO CONTINUE, BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT, MINISTRY OF OVERSEAS PAKISTANIS AND HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's degree from a University recognized by the HEC. **EXPERIENCE:** Three (3) years post qualification experience in Labour/ Manpower and Overseas Employment Service/Technical or Vocational Training/Planning/Economic Development. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab= Three, Sindh(Rural)= One and Khyber Pakhtunkhwa=One. (Both male and female candidates are eligible).
Closing date.....16.2.2015
13. Case No.F.4-15/2015-R. (2/2015). **SOFTWARE ENGINEER (BS-17), TEMPORARY, LIKELY TO CONTINUE, BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT, MINISTRY OF OVERSEAS PAKISTANIS AND HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's degree in Computer Science/BCS (4 years)/IT/ Electronics or equivalent from a University recognized by the HEC. OR B.Sc. in Computer Engineering (Software) from a University recognized by the HEC. **AGE LIMIT:** 22-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab. (Both male and female candidates are eligible).
Closing date.....16.2.2015
14. Case No.F.4-16/2015-R. (2/2015). **TWO ACCOUNTANTS (BS-16), TEMPORARY, LIKELY TO CONTINUE, BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT, MINISTRY OF OVERSEAS PAKISTANIS AND HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's degree in Commerce/ Business Administration from a University recognized by the HEC. **EXPERIENCE:** Three (3) years post qualification experience in handling of Accounts and other financial matters. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab= One and Sindh(Rural)= One. (Both male and female candidates are eligible).
Closing date.....16.2.2015
15. Case No.F.4-17/2015-R. (2/2015). **WEB DEVELOPER (BS-17), TEMPORARY, LIKELY TO CONTINUE, BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT, MINISTRY OF OVERSEAS PAKISTANIS AND HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's degree in Computer Science/BCS (4 years)/IT/ Electronics or equivalent from a University recognized by the HEC. OR B.Sc. in Computer Engineering (Software) from a University recognized by the HEC. **AGE LIMIT:** 22-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab. (Both male and female candidates are eligible).
Closing date.....16.2.2015

16. Case No.F.4-18/2015-R (2/2015). **RESEARCH & AUDIO VISUAL OFFICER (BS-17), PERMANENT, MANAGEMENT SERVICES WING, ESTABLISHMENT DIVISION. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's degree in Design/ Fine Arts. **EXPERIENCE:** Five (5) years post qualification experience of work in handling of office Machines/ Equipment. (Experience in Printing press would be an additional qualification). **MAXIMUM AGE:** 33 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Sindh (Rural). (Both male and female candidates are eligible).
Closing date.....16.2.2015
17. Case No.F.4-22/2015-R (2/2015). **CHARGE/ STAFF NURSE (FEMALE) (BS-16), TEMPORARY, FEDERAL GOVERNMENT POLYCLINIC, ISLAMABAD, CAPITAL ADMINISTRATION AND DEVELOPMENT DIVISION. MINIMUM QUALIFICATION:** (i) Registered Nurse and Registered Midwife with PNC. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Balochistan (Women quota).
Closing date.....16.2.2015
18. Case No.F.4-27/2015-R (2/2015). **TEN ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, DIRECTOR GENERAL'S OFFICE, PAK PWD, MINISTRY OF HOUSING & WORKS. MINIMUM QUALIFICATION:** (i) Second class of Grade "C: Bachelor's degree from a University recognized by HEC (ii) A minimum speed of 100/50 w.p.m in shorthand/typing respectively (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Sindh(Rural)= Four, Sindh(Urban)= One, Khyber Pakhtunkhwa= Three, GBFATA=One and AJK=One. (Both male and female candidates are eligible).
Note: Tests for the post of Assistant Private Secretary (BS-16) will be held at Islamabad, Lahore, Karachi, Peshawar and Quetta Centers only, if sufficient number of candidates at each center are available.
Closing date.....16.2.2015
19. Case No.F.4-30/2015-R (2/2015). **TWO ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, NATIONAL INDUSTRIAL RELATIONS COMMISSION (NIRC), MINISTRY OF OVERSEAS PAKISTANIS & HUMAN RESOURCE DEVELOPMENT. MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) A minimum speed of 100/50 w.p.m in shorthand/ typing respectively. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab=One and Sindh(Rural)= One. (Both male and female candidates are eligible).
Note: Tests for the post of Assistant Private Secretary (BS-16) will be held at Islamabad, Lahore, Karachi, Peshawar and Quetta Centers only, if sufficient number of candidates at each center are available.
Closing date.....16.2.2015
20. Case No.F.4-31/2015-R (2/2015). **CHIEF (AGRICULTURE & ADMIN) (BS-20), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Agricultural or Mechanical Engineering or equivalent from a University recognized by the HEC. **EXPERIENCE:** Seventeen (17) years post qualification experience in the relevant field with at least three (3) years in Energy Conservation in Agriculture. **AGE LIMIT:** 37-45 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015

21. Case No.F.4-32/2015-R (2 /2015). **CHIEF (DATA BASE) (BS-20), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Computer Science/Information Technology or equivalent from an Institute/ University recognized by the HEC. **EXPERIENCE:** Seventeen (17) years post qualification experience in the relevant field with at least three (3) years in Computerized Data Base Development Analysis. **AGE LIMIT:** 37-45 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab** (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015
22. Case No.F.4-33/2015-R (2/2015). **CHIEF (PROGRAMME EVALUATION) (BS-20), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Engineering from a University recognized by the HEC. **EXPERIENCE:** Seventeen (17) years post qualification experience in the relevant field with at least three (3) years in Evaluation of energy conservation programmes. **AGE LIMIT:** 37-45 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Sindh (Rural)** (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015
23. Case No.F.4-34/2015-R (2/2015). **CHIEF (INDUSTRY AND POWER) (BS-20), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Chemical/Mechanical/ Electrical/ Industrial Engineering or equivalent from an Institute/ University recognized by the HEC. **EXPERIENCE:** Seventeen (17) years post qualification experience in the relevant field with at least three (3) years in Energy Conservation. **AGE LIMIT:** 37-45 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab** (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015
24. Case No.F.4-35/2015-R (2/2015). **DEPUTY CHIEF (INDUSTRY & POWER) (BS-19), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's Degree in Chemical/Mechanical/ Electrical/Industrial/ Engineering or equivalent from a University recognized by HEC. **EXPERIENCE:** Twelve (12) years post qualification experience in the relevant field with at least three (3) years in Industry and Power Energy Conservation programmes. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab** (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015
25. Case No.F.4-36/2015-R (2/2015). **DEPUTY CHIEF (TRAINING & OUTREACH) (BS-19), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's Degree in Engineering or equivalent from a University recognized by the HEC. **EXPERIENCE:** Twelve (12) years post qualification experience in the relevant field with at least three (3) years in Energy Conservation programmes. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab** (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders and four (4) years in case of Ph.D Degree holders.
Closing date.....16.2.2015

26. Case No.F.4-37/2015-R (2/2015). **ADMIN OFFICER (BS-17), PERMANENT, NATIONAL ENERGY CONSERVATION CENTRE (ENERCON), MINISTRY OF WATER AND POWER.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree from a University recognized by the HEC. **EXPERIENCE:** Two (2) years post qualification experience in Administrative matters. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab (Both male and female candidates are eligible).
Note: Length of required experience will be relaxed by two (2) years in case of M.Phil Degree holders.

Closing date.....16.2.2015

27. Case No.F.4-40/2015-R (2/2015). **ASSISTANT PRIVATE SECRETARY (BS-16), PERMANENT, PAKISTAN MINT, LAHORE, FINANCE DIVISION.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's Degree from a University recognized by HEC. (ii) A minimum speed of 100/50 w.p.m in shorthand/ typing respectively. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Sindh (Rural) (Both male and female candidates are eligible).
Note: Tests for the post of Assistant Private Secretary (BS-16) will be held at Islamabad, Lahore, Karachi, Peshawar and Quetta Centers only, if sufficient number of candidates at each center are available.

Closing date.....16.2.2015

INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS

1.	All cases will be processed as per Commission's policy laid down in General Instructions as displayed at FPSC's Website.
2.	All applications for General Recruitment in BS-16 and above must be submitted online through FPSC's website www.fpsc.gov.pk . Detailed General Instructions/ guidelines to apply online are available on the website. However, those applicants who do not have access to internet facility, are allowed to submit their applications on or before the closing date i.e. 16.2.2015 addressed to Secretary FPSC on plain paper giving detailed particulars in the light of prescribed conditions for the post applied for, intimating difficulties in submission of online applications. Such applications will be accepted subject to approval of the Commission.
3.	No hardcopy of online application is required from the applicants.
4.	It will be mandatory for the candidates to bring original CNIC, Treasury Receipt and downloaded copy of Admission Certificate at the time of Screening/ Written Test. (The candidates should realize that nothing except original Treasury Receipt would be admissible as a valid document. It is reiterated that the candidates must preserve the original T.R and do not send the same to FPSC office in advance, so as to avoid any inconvenience at the time of entry in the Examination Halls).
5.	The Pre-selection criteria for interview will be as per policy of the Commission contained in para -16 (A,B&C) of General Instructions, the candidates will be required to furnish attested copies of requisite documents viz: two photographs, Matric, Intermediate certificates, Bachelor, Master, M.Phil, Ph.D Degrees, CNIC, Experience Certificate(where required) showing nature of job/ detailed job description issued by an authorized officer of the Ministry/Division/Department concerned, Domicile Certificate, Departmental Permission Certificate (in case of government servant) as well as Original TR (in non-test cases) etc. within 15 days of the Notice from FPSC. The candidates who fail to furnish the requisite documents within stipulated time or furnish incorrect/incomplete information their candidature shall be liable to rejection. Therefore, they are advised to keep their documents ready for submission to FPSC by the due date.
6.	From requisition of documents it should not be presumed that the candidate is preselected.
7.	Fee must be deposited on or before the closing date.
8.	The Application Fee for posts (BS-16 & 17 = Rs. 300/- ; BS 18= Rs. 750/- ; BS-19 = Rs. 1200/- ; BS-20 and above= Rs. 1500/-) may be deposited in the nearest Government treasury or in a branch of National Bank of Pakistan or in a State treasury authorized to transact business on behalf of Government under head "C02101-ORGANS OF STATE EXAMINATION FEE REALIZED BY FPSC" . Bank draft / Cheque/ Postal Order is not acceptable.
9.	Admission Certificates for Screening (MCQ's Test) / Written (Descriptive Test) for General Recruitment Cases will be placed on the website of FPSC i.e. www.fpsc.gov.pk on 18th May, 2015 tentatively . Candidates are advised to frequently visit this website. They will be intimated through SMS as well. However, no information in this regard shall be sent through post.
10.	Conduct of Test: The Screening Test for Consolidated Advertisement No. 2/2015 will be tentatively held from 7th June, 2015 .
11.	Change of Centre No request for change of centre shall be entertained except only in genuine hardship cases. The candidates can apply for change of centre with proper proof latest by 30.4.2015 Thereafter no such request shall be entertained.
12.	Eligibility of the candidates in all respects shall be reckoned upto the closing date.
13.	Closing Date for submission of online applications is Monday, 16th February, 2015 .
14.	Candidates are advised to apply Online at the earliest without waiting for the Closing Date.
15.	FPSC normally releases its Consolidated Advertisements as per schedule i.e. on first Sunday of every month. If it does not publish in the newspaper due to one or another administrative reason the same will be displayed on FPSC Website and also published as per approval of the Competent Authority.

(SECRETARY)
FEDERAL PUBLIC SERVICE COMMISSION